

**MINUTES OF MEETING  
HICKORY TREE  
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Hickory Tree Community Development District was held Wednesday, **April 5, 2023** at 9:20 a.m. at the West Osceola Branch Library, 305 Campus Street, Celebration, Florida.

Present for the Audit Committee were:

Milton Andrade  
Brian Walsh  
Jeff Shenefield  
Garret Parkinson

Also present were:

Jill Burns  
Grace Kobitter  
Molly Banfield *via Zoom*

District Manager, GMS  
District Counsel, KVV Law  
District Engineer, Dewberry

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. Four Committee members were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There were no members of the public members present.

**THIRD ORDER OF BUSINESS**

**Audit Services**

- A. Approval of Request for Proposals and Selection Criteria**
- B. Approval of Notice of Request for Proposals for Audit Services**
- C. Public Announcement of Opportunity to Provide Audit Services**

Ms. Burns stated that this was for the Fiscal Year 2023 audit. She stated that included was the request for proposals and selection criteria for the audit. The due date is not until July because they don't anticipate reviewing them until the August meeting.

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with all in favor, Authorizing Staff to Issue the RFP and Accepting the Selection Criteria, were approved.
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April 5, 2023

Hickory Tree CDD

**FOURTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the meeting was adjourned.

*Jill Burns*

Secretary/Assistant Secretary

*Milton Andrade*

Chairman/Vice Chairman