

**MINUTES OF MEETING
HICKORY TREE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Hickory Tree Community Development District was held Wednesday, **April 5, 2023** at 9:18 a.m. at the West Osceola Branch Library, 305 Campus Street, Celebration, Florida.

Present and constituting a quorum:

Milton Andrade	Chairman
Brian Walsh	Vice Chairman
Jeff Shenefield	Assistant Secretary
Garret Parkinson	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Grace Kobitter	District Counsel, KVV Law
Molly Banfield <i>via Zoom</i>	District Engineer, Dewberry

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Four Board members were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the November 2,
2022 Board of Supervisors Meeting**

Ms. Burns presented the minutes of the September 8, 2022 Board of Supervisors meeting. She asked if the Board had any questions or changes to those meeting minutes. The Board had no changes to the minutes.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the Minutes of the November 2, 2022 Board of Supervisors Meeting, were approved.
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Hickory Tree CDD

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2023-02 Approving the Proposed Fiscal Year 2023/2024 Budget (Suggested Date: August 2, 2023) and Setting the Public Hearing to Adopt the Fiscal Year 2023/2024 Budget

Ms. Burns presented Resolution 2023-02 to the Board and stated that this would set the public hearing to adopt the budget for August 2, 2023. She noted that the budget was attached to the resolution for Board review. She explained that this budget was based on the development timelines that will be developer funded as incurred for the next year. They don't anticipate many field expenses, if any, so they did a lump sum field contingency line item of \$50,000. She also noted that would not be billed unless they need it. It is administrative expenses, and the total budget amount is \$189,542. She stated that she would be happy to answer any questions. Hearing none,

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, Resolution 2023-02 Approving the Proposed Fiscal Year 2023/2024 Budget and Setting the Public Hearing to Adopt the Fiscal Year 2023/2024 Budget for August 2, 2023, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Contract Agreement with Osceola County Property Appraiser

Ms. Burns stated that this was an annual agreement that needed to be entered into for the upcoming year, November of 2023.

SIXTH ORDER OF BUSINESS

Ratification of 2023 Data Sharing and Usage Agreement with Osceola County Property Appraiser

Ms. Burns stated that this was an annual agreement that needed to be entered into for the upcoming year, November of 2023.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Approving the Contract Agreement with Osceola County Property Appraiser and Ratifying the 2023 Data Sharing and Usage Agreement with Osceola County Property Appraiser, was approved.

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SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2023-03
Authorizing Bank Account Signatories**

Ms. Burns stated that this resolution appoints offices as signatories of the District rather than people.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Resolution 2023-03 Authorizing Bank Account Signatories, was approved.

EIGHTH ORDER OF BUSINESS

Appointment of Audit Committee

Ms. Burns presented the appointment of the Audit Committee. She asked the Board if they would like to appoint themselves as the Audit Committee. The Board agreed to appoint themselves as the Audit Committee.

On MOTION by Mr. Walsh, seconded by Mr. Parkinson, with all in favor, Appointing the Board as the Audit Committee, was approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Kobitter had nothing to report to the Board.

B. Engineer

Ms. Banfield stated that she had nothing to report.

C. District Manager’s Report

i. Approval of Check Register

Ms. Burns presented the check register totaling \$27,150.24.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated that financial statements through the month of February were included in the agenda package for review and there was no action necessary. She noted that she could answer any questions that anyone might have. Hearing none, the next item followed.

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TENTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

**Supervisors Requests and Audience
Comments**

There being no comments, the next item followed.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Milton Andrade

Chairman/Vice Chairman