

**MINUTES OF MEETING
HICKORY TREE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Hickory Tree Community Development District was held Wednesday, **May 1, 2024** at 9:37 a.m. at the West Osceola Branch Library, 305 Campus Street, Celebration, Florida.

Present and constituting a quorum:

Milton Andrade	Chairman
Brian Walsh <i>via Zoom</i>	Vice Chairman
Jeff Shenefield	Assistant Secretary
Garret Parkinson	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Grace Kobitter	District Counsel, Kilinski Van Wyk
Chace Arrington	District Engineer, Dewberry
Lisa Kelley	District Engineer, Dewberry

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Three Board members were present constituting a quorum and one Board member was present via Zoom.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Acceptance of Resignation from Joel Adams

Ms. Burns presented the letter of resignation from Joel Adams.

On MOTION by Mr. Shenefield, seconded by Mr. Andrade, with all in favor, Accepting the Resignation from Joel Adams, was approved.

B. Appointment to Fill the Vacant Board Seat

May 1, 2024

Hickory Tree CDD

Ms. Burns asked for any nominations to fill the vacant Board seat. Ms. Kareyann Ellison was nominated to fill the vacant seat.

On MOTION by Mr. Shenefield, seconded by Mr. Andrade, with all in favor, Appointing Kareyann Ellison to the Board of Supervisors, was approved.

C. Administration of Oath to Newly Appointed Supervisor

Ms. Burns stated Kareyann Ellison is not present today. They will swear her in at a later date.

D. Consideration of Resolution 2024-03 Appointing Assistant Secretary

Ms. Burns stated this resolution would appoint Kareyann Ellison as an Assistant Secretary.

On MOTION by Mr. Shenefield, seconded by Mr. Parkinson, with all in favor, Resolution 2024-03 Appointing Kareyann Ellison as an Assistant Secretary, was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the September 6, 2023 Board of Supervisors Meeting

Ms. Burns presented the minutes of the August 2, 2023 Board of Supervisors and Audit Committee meeting. She asked if the Board had any questions or changes to those meeting minutes. The Board had no changes to the minutes.

On MOTION by Mr. Shenefield, seconded by Mr. Parkinson, with all in favor, the Minutes of the September 6, 2023 Board of Supervisors, were approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2024-01 Approving the Proposed Fiscal Year 2024/2025 Budget (Suggested Date: August 7, 2024) and Setting the Public Hearing on the Adoption of the Fiscal Year 2024/2025 Budget

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Hickory Tree CDD

Ms. Burns presented Resolution 2024-01 to the Board. She was happy to answer any questions. She noted that it is developer funded. This resolution will set the public hearing for August 7, 2024.

On MOTION by Mr. Andrade, seconded by Mr. Shenefield, with all in favor, Resolution 2024-01 Approving the Proposed Fiscal Year 2024/2025 Budget and Setting the Public Hearing on the Adoption of the Fiscal Year 2024/2025 Budget for August 7, 2024 , was approved.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2024-02 Designating a Date, Time, and Location for a Landowners’ Meeting and Election (November 5, 2024)

Ms. Burns presented Resolution 2024-02 to the Board. She explained that this has to be held on November 5, 2024 by statute. It will be at 10:00 a.m.

On MOTION by Mr. Shenefield, seconded by Mr. Andrade, with all in favor, Resolution 2024-02 Designating November 5, 2024 at 10:00 a.m. for a Landowners’ Meeting and Election, was approved.

SEVENTH ORDER OF BUSINESS

Ratification of Fiscal Year 2024 Data Sharing and Usage Agreement with Osceola County Property Appraiser

Ms. Burns stated this item has already been approved and needs to be ratified by the Board.

On MOTION by Mr. Andrade, seconded by Mr. Shenefield, with all in favor, the Fiscal Year 2024 Data Sharing and Usage Agreement with Osceola County Property Appraiser, was ratified.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Kobitter had nothing for the Board and offered to answer any questions. Hearing no questions, the next item followed.

B. Engineer

Mr. Arrington had nothing to report to the Board.

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C. District Manager’s Report

i. Approval of Check Register

Ms. Burns presented the check register totaling \$4,087,548.78 and offered to answer any questions for the Board. Hearing none, she asked for a motion of approval.

On MOTION by Mr. Andrade, seconded by Mr. Shenefield, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns noted that financial statements are included in the agenda package for review and stated that there is no action necessary from the Board.

iii. Presentation of Number of Registered Voters – 0

Ms. Burns noted there were zero registered voters.

NINTH ORDER OF BUSINESS

Other Business

The Board participated in Ethic’s Training with District Counsel to help satisfy their requirement.

TENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

Ms. Burns asked for a motion to adjourn the meeting.

On MOTION by Mr. Andrade, seconded by Mr. Parkinson, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

DocuSigned by:
Milton Andrade
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Chairman/Vice Chairman