# MINUTES OF MEETING HICKORY TREE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Hickory Tree Community Development District was held **Wednesday**, **November 13, 2024**, at 9:40 a.m. at the Holiday Inn & Suites Orlando SW – Celebration Area, 5711 W Irlo Bronson Memorial Hwy, Kissimmee, Florida.

## Present and constituting a quorum:

Milton AndradeChairmanBrian WalshVice ChairmanGarret ParkinsonAssistant SecretaryKareyann Ellison by ZoomAssistant SecretaryDavid AdamsAssistant Secretary

## Also present were:

Jill Burns District Manager, GMS

Patrick Collins District Counsel, Kilinski Van Wyk

Rey Malave *by Zoom*Joey Duncan *by Zoom*District Engineer, Dewberry

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#### FIRST ORDER OF BUSINESS

#### Roll Call

Ms. Burns called the meeting to order and called the roll. Four Board members were present in person constituting a quorum and one Board member was present via Zoom.

## SECOND ORDER OF BUSINESS

## **Public Comment Period**

There were no members of the public present for the meeting, so the next item followed.

## THIRD ORDER OF BUSINESS

## **Organizational Matters**

## A. Administration of Oaths of Office to Newly Elected Board Members

Ms. Burns noted that Ms. Ellison, Mr. Parkinson, and Mr. Adams were all elected at the Landowners' Election, and she administered the oath of office to Mr. Parkinson and Mr. Adams. Ms. Ellison will be sworn in at the next meeting when she is present in person.

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## B. Consideration of Resolution 2025-01 Canvassing and Certifying the Results of the Landowners' Election

Ms. Burns presented the results of the Landowners' Election from the three Supervisors who were elected, the number of votes they received, and the terms they will serve. She offered to answer any questions. There being none, she asked for a motion of approval.

On MOTION by Mr. Andrade, seconded by Mr. Parkinson, with all in favor, Resolution 2025-01 Canvassing and Certifying the Results of the Landowners' Election, was approved.

#### C. Election of Officers

Ms. Burns noted that anytime there is a Landowners' Election the Board needs to appoint new officers.

## D. Consideration of Resolution 2025-02 Electing Officers

Ms. Burns stated that previously Mr. Andrade served as the Chairman and Mr. Walsh served as Vice Chairman and the rest of the Board members served as Assistant Secretaries. George Flint from the GMS office also served as an Assistant Secretary and Ms. Burns served as the Secretary. If the Board would like to keep that slate of officers, she would just need a motion of approval to do so. The Board motioned to keep the officers the same.

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with all in favor, Resolution 2025-02 Electing Officers, was approved.

#### FOURTH ORDER OF BUSINESS

## Approval of Minutes of the August 7, 2024 Board of Supervisors Meeting

Ms. Burns presented the minutes of the August 7, 2024 Board of Supervisors meeting. She asked if the Board had any questions, comments, or corrections. The Board had no changes to the minutes and there was a motion of approval.

On MOTION by Mr. Andrade, seconded by Mr. Parkinson, with all in favor, the Minutes of the August 7, 2024, Board of Supervisors Meeting, were approved.

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#### FIFTH ORDER OF BUSINESS

Consideration of Resolution 2025-03 Ratifying Series 2024 (Assessment Area One) Bonds

Ms. Burns stated presented the resolution and noted that the District closed on the Assessment Area One bonds on August 27, 2024 and this resolution ratifies, confirms, and approves all actions taken by District Officers and staff in coordination of the closing of that series of bonds. She offered to answer any Board questions. Hearing no questions, there was a motion of approval.

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with all in favor, Resolution 2025-03 Ratifying Series 2024 (Assessment Area One) Bonds, was approved.

## SIXTH ORDER OF BUSINESS

## **Consideration of Disclosure of Public Financing**

Ms. Burns stated that this will be recorded in the public records to put potential property owners on notice of the lean placed by the assessments. She offered to answer any Board questions. There being no questions, there was a motion of approval and authorization for counsel to record.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the Disclosure of Public Financing, was approved.

## SEVENTH ORDER OF BUSINESS

## **Staff Reports**

## A. Attorney

Mr. Collins had no report for the Board and offered to answer any questions. There being none, the next item followed.

## B. Engineer

Mr. Malave had nothing to report to the Board.

## C. District Manager's Report

i. Approval of Check Register

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Ms. Burns presented the check register from July 24, 2024 through October 31, 2024 totaling \$297,349.29. She offered to answer any questions for the Board. Hearing no questions, she asked for a motion of approval.

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with all in favor, the Check Register, was approved.

## ii. Balance Sheet & Income Statement

Ms. Burns noted that financial statements are included in the agenda package for review and stated that there is no action necessary from the Board.

## **EIGHTH ORDER OF BUSINESS**

**Other Business** 

There being no comments, the next item followed.

## **NINTH ORDER OF BUSINESS**

**Supervisors Requests and Audience Comments** 

There being no comments, the next item followed.

## TENTH ORDER OF BUSINESS

Adjournment

Ms. Burns asked for a motion to adjourn the meeting.

On MOTION by Mr. Andrade, seconded by Mr. Parkinson, with all in favor, the meeting was adjourned.

Signed by:

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Chairman/Vice Chairman